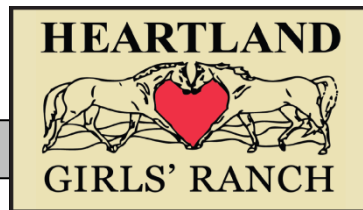


# Employment Application



## APPLICANT INFORMATION:

Full Name: \_\_\_\_\_

First

Middle

Last

Date of Review: \_\_\_\_\_

Address: \_\_\_\_\_

Street Address

City

State

ZIP Code

Position Applied for: \_\_\_\_\_

Phone: Day ( ) \_\_\_\_\_

Cell ( ) \_\_\_\_\_

Date Available to Start: \_\_\_\_\_

Salary Requirement: \_\_\_\_\_

***Heartland Girls Ranch provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color religion, gender, sexual orientation, national origin, age, disability or genetics.***

Are you 21 years of age or older? **Yes/No**

Have you ever worked for this company? **Yes/No**

Are you a citizen of the United States? **Yes/No**

If not, are you legally allowed to work in the United States? **Yes/No**

Type of employment desired: \_\_Full Time \_\_Part Time \_\_On Call \_\_Temporary: \_\_\_\_\_

Do you have a valid Drivers' License? **Yes/No**

State: \_\_\_\_\_

How did you hear about the position for which you are applying: \_\_\_\_\_

## EDUCATION:

Name	Years Completed	Field of Study	Graduate or Degree
High School: _____			
College/University: _____			
Business/Technical: _____			
Other: _____			

## SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS:

## PREVIOUS EMPLOYMENT (PLEASE BEGIN WITH THE MOST RECENT POSITION):

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Positions Held: \_\_\_\_\_

Agency: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary & Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? **Yes/No**

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Dates of Employment: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Positions Held: \_\_\_\_\_

Agency: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary & Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? **Yes/No**

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Dates of Employment: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Positions Held: \_\_\_\_\_

Agency: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary & Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? **Yes/No**

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I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) will result in discharge.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_